



MEETING MINUTES

Date and Time	Thursday 14 th May 2026, 6pm
Place	The Ollerod, Beaminster
Present	Keith Hales (KH) – Headteacher, Georgie Easton (GE) - Secretary, Jo Moss (JM), Lindsay Noble (LN), Elys Burgess (EB) & Olivia Taylor (OT)
Apologies	Naomi Tapper (NT) – Chairperson, Sam Gunning (SG) – Treasurer, Miranda Huxter (MH)
Distribution	To all above + ALL PARENTS/CARERS/STAFF Nicola Chalkley (NC) – Office Manager and PA to the Headteacher Keith Hales (KH) – Headteacher Richard Barnes (RB) – Deputy Headteacher Mr Quigley (KAQ) – Assistant Headteacher Kellie Poole (KP) – Finance & Business Manager

AGENDA ITEM	DISCUSSION	ACTION
1. New members	Welcome to our new member Olivia Taylor . We are aware of three other possible new members who we look forward to hopefully meeting soon.	
2. New appointments	Our Chairperson, Naomi Tapper and Treasurer Sam Gunning have officially stepped down from their positions after serving many years on the committee. We thank them for their hard work and contributions to the running of BSPTA. Jo Moss has stepped forward as the new Treasurer and was welcomed with unanimous agreement from the committee in lieu of the AGM later in the year. Thank you Jo, we look forward to working with you. We are able to run without a chairperson so this will be the case unless someone steps forward before the AGM.	
3. Rebranding	It was proposed to change the name of the committee in order to appeal to the wider community in terms of attracting new members and support for events. This may also aid the changeover of bank account details to the new treasurer. The name Friends of Beaminster School (FOBS) was proposed and unanimously agreed by those present. A new logo to be designed using the current one as a template. A new generic email address to be established for all members to access. A new bank account or transfer of the old one to be arranged. Signatories proposed and agreed as Jo Moss, Lindsay Noble & Olivia Taylor . A new Constitution and Memorandum of Articles (if required) to be devised. Possibly using the ParentKind template, of which we are members. It has been confirmed that we are covered by their insurance.	GE to arrange GE to arrange JM & SG JM, LN & OT OT

<p>4. Key updates</p>	<p>There were no updates from the school's Senior leadership Team, the committee's Chairperson or the treasurer.</p>	
<p>5. Funding updates</p>	<p>Music department:</p> <ul style="list-style-type: none"> • Music stands £451.00 • Banners £100.00 • Ukuleles £828.00 • Wall Hangers £250.00 • Moving of a donated piano £180.00 • Total £1809.00 <p>Science department:</p> <ul style="list-style-type: none"> • Bird box cameras approx.£180.00 <p>Art department</p> <ul style="list-style-type: none"> • Printing press approx. £500.00 <p>English department:</p> <ul style="list-style-type: none"> • Buzz Books for new year 7 students for September approx. £500.00 <p>Year 11 Prom: The committee agreed to support an addition to the prom annually and this year a photo booth was suggested. If we have missed the deadline to arrange this, we pledge to support this for future years approx £150.00</p> <p>School Hall: The folding theatre-style seating for the school hall has been researched and quotes come to around £80,000. The feasibility of installing this has been looked into and would require adaptations, e.g. the floor to be strengthened to hold the weight, data cables to be moved and updated at the back of the hall and a heater to be moved. With all this in mind, the project was deemed to be unachievable and not a priority at this time.</p> <p>The 'Opportunity Fund' was discussed and deemed too similar to current programmes already available to students via the support of the Frances Tucker Trust and therefore unnecessary.</p>	<p>JM to reimburse once able</p> <p>JM to reimburse once able</p> <p>JM to reimburse once able</p> <p>JM to reimburse & KH to confirm whether these are the books already pledged to year 7 annually</p> <p>KH to look into sourcing for this year and future years</p>
<p>6. Funding requests & offers</p>	<p>It was proposed to increase the annual amount pledged to the school council from £300.00 to £500.00. All agreed.</p>	<p>KH to ensure the school council is aware of this and encourage the students to access the funds</p>
<p>7. Next fundraising events</p>	<p>The Frances Tucker Trust, who support underprivileged students at the school, had kindly offered to sponsor the cost of the refreshments at three school events in exchange for a mention in the programmes. The school play in January and spring concert in March were supported and the summer concert in July will be too.</p>	<p>GE to liaise with Mrs Edwards re inclusion in the summer concert programme</p>

	We discussed the possibility of organising an Easter Bingo event for 2027 or a large Community Cake Sale in Beaminster town centre. Both would ideally take place around Easter/Mother's Day weekend and so this will be discussed and decided upon at the next meeting.	ALL to discuss
8. Promotion of the committee	<p>On 8th July there is a Year 6 Parents' evening. Jo and Lindsay have volunteered to attend to represent the committee and make connections with new parents so they know who we are and what we do. Easy Fundraising will also be promoted. New leaflets to be designed and distributed.</p> <p>There will be an in-person Year 7 Parents' Evening around January/February time and it was suggested the committee could attend and serve free teas and coffees. The consensus was that it would not be of high enough benefit to the committee or school.</p>	JM & LN to produce new leaflets and attend
9. Next Fundraising Event	Summer Concert – Thursday 9 th July - Lindsay to check and purchase more stock. Georgie and Jo to run the bar.	LN, GE & JM
10. Committee & school events	<p>Academic Monitoring Day – Thursday 19th November 2026 - Tombola prizes collected for Christmas Fair</p> <p>Christmas Fair – Friday 27th November 2026 – Stalls, refreshments, raffle tickets & possibly a pre-loved sale area</p> <p>Winter Concert – Thursday 10th December 2026 – Bar, refreshments & folding of raffle tickets</p> <p>Christmas Grand Draw Raffle – Friday 11th December 2026 – Last folding of raffle tickets and draw takes place in school</p> <p>School Play – Thursday 28th & Friday 29th January 2027 – Bar & refreshments</p> <p>Primary Choral Festival – Thursday 18th March 2027 – Bar & refreshments</p> <p>Spring Concert – Thursday 25th March 2027– Bar & refreshments</p> <p>Summer Concert – Thursday 8th July 2027 – Bar & refreshments</p>	
11. Upcoming committee meeting dates	<p>Thursday 1st October – AGM & Winter Meeting</p> <p>Thursday 14th January – Spring Meeting</p> <p>Thursday 13th May – Summer Meeting</p>	
12. Any other business	<p>Mr Hales was asked to gather thoughts from the teachers regarding things we can provide for the school. We are keen to support departments that we haven't supported much in recent years e.g Maths, Science and possibly extracurricular areas and SSGC. Currently teachers have opportunities to bid on things they may need for their department and the committee are happy to contribute.</p> <p>Charity status was discussed and we do not meet the £5,000 per annum income threshold for this. However, we could work with the Frances Tucker Trust who do have charity status if larger sums of fundraising was ever required.</p>	KH to liaise with teachers
	Meeting ended 8pm	
Signed:	G.Easton	Date: 20/05/2026
Position:	Secretary	