

Beaminster School
Minutes of the (virtual) meeting of the Full Governing Body
Wednesday 18th November 2020, 9.15am

Governors (15):	R Amswych (RA), D Baldwin (DB), J Brazier (JB) M Carter (MC) Chair , N Chalkley (NC), J Forster (JF), K Hales (KH) Headteacher , E Hotchkiss (EH), L Humphries (LH), B Millwood (BM) Vice-Chair , G Montague (GM), S A Palmer (SP), D Solly (DS), E Smith (ES), P Strong (PS).
In Attendance:	R Barnes (RB) Associate member , T Harley (TH) Clerk , D Withers (DW) Associate member C Bath (CB) MLT Chair of Trustees , A Lovett (AL) MLT Executive Principal from 9.30 to 11am only

Item	Detail	Actions
34.1.	Welcome & Apologies: Apologies: None. Absent: None The meeting was quorate.	
34.2.	Declaration of Beneficial Interest: None.	
34.3.	Minutes of the meeting held on 16th September 2020 (previously circulated): The FGB APPROVED the minutes as a true and accurate record, with one minor correction to the new Chair and Vice-Chair elections being 14 th July 2021, not 2020 as stated. This was unanimously agreed, and the minutes were approved for website publication.	TH/NC update & publish minutes
34.4.	Matters arising and action list update from the minutes: The following matters were NOTED : <ul style="list-style-type: none"> • Action 33.5; The GB SO would be published onto the governor’s page of the school website. Governor training remit had been transferred to the Governance Committee. • 33.6; The student /governor meetings had not gone ahead due to the recent Covid-19 lockdown and JF asked for a poll of governors who would like to attend after the lockdown with a group of Y7 students. • 33.8; Governors were reminded to read the KCSiE document as requested and to confirm once completed to TH for evidence. • 33.16; ES had taken on the Wellbeing link and governors were asked to attend virtual meetings with their links within the next two weeks. • RB confirmed the departmental meeting dates were almost ready for sharing and feedback on attendance with the link governors. • All other actions completed, reviewed at Committee or on the agenda. 	TH – update Action List
34.5.	Academy Status review <i>Confidential item – see part 2 minute</i>	
34.6.	Headteacher’s Report (School Improvement Partner Visit Report, previously circulated) The governors RECEIVED the School Improvement Partners Visit Report and through discussion the following points were NOTED : <ul style="list-style-type: none"> • Students achieving 4+ in both English and Maths had been lower than hoped and in a normal exam year these students would have been tracked and supported in school. • RB was now the line manager for both the English and Maths departments and helping them work in unison. • A new class intervention, led by the English department, where each teacher selected three students they felt were underachieving, but would benefit from directed support, was being trialed. The students were being tracked and monitored across the departments and RB would be attending a feedback meeting to assess the progress. • The intervention had been suggested by the new Head of English and 	

	<p>been seen in practice by F Jarret, who was also keen. The Head of English was now looking to set up a T&L group run for and by staff.</p> <ul style="list-style-type: none"> • The Covid-19 Catch Up Grant was being used to support 30 students, identified as missing knowledge, to do 1:1 online tutoring courses (10 Maths, 10 English, 10 Science), at home. • All Y11 students were being supported with after school revision sessions and trial exams would be held next week to monitor progress and enable teachers to identify students needing extra support. <i>BM left the meeting at 11.00am</i> 	
34.7.	<p>School Improvement Plan (SIP 2019 2022 November 2020 Update, previously circulated):</p> <p>The governors RECEIVED the SIP update, asked questions and NOTED:</p> <ul style="list-style-type: none"> • GM had met with KH and worked on the update which had been slimmed down from 5 to 4 sections, with a stronger focus on T&L. • More measurements and specific percentages to understand and track outcomes still needed refining. 	
34.8.	<p>Safeguarding</p> <p>The governors RECEIVED an update safeguarding from DW and NOTED:</p> <ul style="list-style-type: none"> • There were no items of concern to raise or share with governors. • Donna Berry had been promoted to Senior Designated Safeguarding Lead and would support DW and share triage. • BM as Safeguarding Governor would be meeting the Team in the next two weeks. 	
34.9.	<p>SEND:</p> <p>The governors RECEIVED an update on SEND from KH and NOTED:</p> <ul style="list-style-type: none"> • Attendance had remained above national and the pastoral team were working hard to maintain this. • The SENCo was concerned with a few students being taken out of school and home educated. • Some of these students were vulnerable and had complex needs and the SENCo was working hard to maintain contact and encourage them back into school, to give them the support and education they need. • The number of students out of school due to Covid-19 issues was a national problem. • Three students had de-registered, with the rest choosing not to attend but on roll. The LA was not able to support or contain the issue in a meaningful way. 	
34.10.	<p>Standards Committee</p> <p>Draft Minutes of the meeting held on 14th October 2020</p> <p>The draft minutes were NOTED, with no further comments.</p>	
34.11.	<p>Resources Committee</p> <p>Draft minutes of the meeting held 28th September 2020</p> <p>The draft minutes were NOTED, with the following further comments:</p> <ul style="list-style-type: none"> • RA recommended the B&NGSF accounts 2019 2020 be accepted and approved for submission to the Charity Commission, seconded by MC and unanimously approved. 	TH – file approved accounts with CC
34.12.	<p>Governance Committee</p> <p>Draft Minutes of the meeting held on 4th November 2020</p> <p>The draft minutes were NOTED, with no further comments.</p>	
34.13.	<p>Chair's report (previously circulated)</p> <p>The Governors RECEIVED the Chairs report NOTING:</p> <ul style="list-style-type: none"> • MC had contacted the LA regarding the out of date model Attendance Policy and had been assured all model policies were being updated in two 	

	tranches in April and September 2021.	
34.14.	Clerk's Report (previously circulated) The GB RECEIVED the Clerk's report, with no further comment NOTED . <i>BM returned to the meeting at 11.10am.</i>	
34.15.	Link Scheme: The Governors NOTED : <ul style="list-style-type: none"> • EH would take over the Psychology link from LH, with a handover and introductions. • GM had attended the recent School Council meeting where the students had asked that the person who ran the school, the Caretaker be on the 'Hot Seat'. • DB asked that the RE lead contact him to arrange a link meeting. 	TH- update Link list LH – complete handover with EH /Psychology RE link contact DB
34.16.	Any other business Further business NOTED included: <ul style="list-style-type: none"> • A governor said he was very impressed with the Friday HT update and asked if a version could be shared with the local community. KH agreed to look into sharing a slimmed down version with the wider community. • Hard copies of the School Newsletter were available for distribution by governors and a pdf. Version was on the school website. A Winter issue of the Newsletter was in the pipeline. • A governor felt the police notice on the front page of the school website, although an important message, belonged elsewhere as it gave an odd introduction to the school ethos on the front page. NC thanked the governors for the feedback and agreed to move the message. 	
34.17.	2020/21 Meetings The next meeting dates were NOTED : <ul style="list-style-type: none"> ○ Resources 2 30th November 2020 3.45pm ○ Standards 2 16th December 2020 5.30pm ○ Governance 2 13th January 2021 5.30pm ○ FGB 3 3rd February 2021 6.30pm 	
	With no further business the meeting closed at 11.25am	

Chair.....Dated.....

Item	Action	Owner	By when /report
34.3	Update and Publish approved minutes	TH/NC	completed
34.4 (33.6)	Arrange Y7 student/governor meetings from poll	JF/All Govs	Asap
(33.8)	Read Part 1 – 2 of KCSIe, review sections 3 – 5 and confirm once completed to TH	ALL Govs	Now
(33.16)	Attend link meetings	Link Govs	Asap
(33.16)	Share departmental meeting dates with link governors	RB	Asap
34.11	File B&NGSF accounts with CC	TH	completed
34.15	Update Links – EH Psychology	TH	Completed
	Complete Psychology link handover	LH/EH	Asap
	RB contact DB and arrange link meeting	RB/DB	Asap
34.16	Share slimmed down version of HT Friday update with wider community	KH/NC	Asap
	Move Police notice from front page of website	NC	completed

