



## MEETING MINUTES

<b>Date and Time</b>	Thursday 17 <sup>th</sup> October 2024
<b>Place</b>	Teams
<b>Present</b>	Sam Gunning (SG) – Treasurer Naomi Tapper (NT) – Chairperson Georgie Easton (GE) – Secretary Elys Burgess (EB) Lindsay Noble (LN)
<b>Apologies</b>	David Withers, Chrissy Baldwin, Sarah and David Barnard, Miranda Huxter
<b>Distribution</b>	To all above + ALL PARENTS/CARERS/STAFF Nicola Chalkley (NC) – Office Manager and PA to the Headteacher Keith Hales (KH) – Headteacher David Withers (DW) – Deputy Headteacher Richard Barnes (RB)–Deputy Headteacher Kellie Poole (KP)–Finance & Business Manager

AGENDA ITEM	DISCUSSION	ACTION
<b>1.Senior Management update</b>	No update	
<b>2.Chairperson’s update</b>	Welcome Lindsay Noble to the committee	
<b>3. Treasurer’s update</b>	<p>All commitments have now been settled with the school. In the past year we have paid for:</p> <p>£1500.00 - Minibus £300.00 - School Council £376.73 – Garden project £150.00 – Yr 11 prom disco £265.00 - New books for Yr 7 £100.00 – donation to Beaminster Youth Football Club £818.98 – Anti bullying, maths visualisers &amp; outdoor tap</p> <p>And we are very pleased to donate the profits from the school play refreshments to the students going to Ghana next summer which amounted to £365.00.</p> <p>Current bank and cash balance - £6913.04</p>	
<b>5.Funding requests</b>	Mr Hobby has requested £190.00 to purchase 3 shields for students on the school council to recognise their hard work and commitment and would be presented in an assembly. Each shield would last 12 years and the awards broken down into the Cog award, Speaker award and the Golden Project award. This was agreed by all present.	

<p><b>6. Next fundraising events</b></p>	<ul style="list-style-type: none"> <li>• Student annual Bake Off competition <b>Thursday 28<sup>th</sup> November</b>. Poster and judges to be arranged.</li>   <li>• Beaminster Christmas lights switch on, Christmas Fair <b>Friday 29<sup>th</sup> November</b>. BSPTA to hire the town hall for craft sellers, hot drinks and to sell the cakes from the Bake Off competition. Potential vendors to be contacted and town hall booked.</li>   <li>• Christmas Bingo <b>Thursday 6<sup>th</sup> December</b> in the school hall. TBC with the school. Bingo caller confirmed. Refreshments, bingo books, raffle books, sound system, bingo machine, hamper boxes and poster TBC.</li>   <li style="padding-left: 40px;">Hamper prize donations to be requested from parents through Parentmail.</li>   <li style="padding-left: 40px;">Volunteers to attend Academic Monitoring Day on <b>Thursday 21<sup>st</sup> November</b> to collect donations TBC.</li>   <li style="padding-left: 40px;">Proposed dates to wrap hampers <b>Wednesday 27<sup>th</sup> November</b> or <b>Wednesday 4<sup>th</sup> December</b> only a few volunteers needed.</li>   <li>• Christmas Concert <b>Thursday 12<sup>th</sup> December</b> in the school hall. Refreshments and volunteers TBC.</li>   <li>• Big Christmas Raffle draw <b>Friday 13<sup>th</sup> December</b>. Cash (£100 and £50) and hamper prizes agreed by those present. Other prizes to be sourced where possible by all committee members.</li>   <li style="padding-left: 40px;">Volunteers to fold and draw tickets on the morning of <b>13<sup>th</sup></b> TBC.</li>   <li style="padding-left: 40px;">Ticket information to be sent to Mrs Chalkley for printing asap.</li> </ul>	<p>GE &amp; CB</p> <p>SG</p> <p>SG &amp; GE</p> <p>GE</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>GE</p>
<p><b>7. Promotion of BSPTA</b></p>	<p>All committee members to be made admins of the BSPTA Facebook page to share responsibility of advertising events and promoting achievements.</p> <p>BSPTA newsletter to be compiled.</p> <p>Easy Fundraising to be promoted to parents and teachers.</p>	<p>SG All</p> <p>NT &amp; GE</p> <p>NT &amp; GE</p>
<p><b>10. Any other business</b></p>	<p>None</p>	
<p><b>11. Date of next meeting</b></p>	<p>AGM Planned for <b>Wednesday 15<sup>th</sup> January 2025</b> in the 6<sup>th</sup> form common room and Teams for those who can't attend in person.</p>	<p>ALL</p>
	<p>Meeting ended at 8:00pm</p>	