



**2023/2024
MEETING 2 - MINUTES**

Date and Time	Wednesday 1 st November 2023, 6.30pm
Place	Beaminster School, 6 th Form Common Room
Present	David Withers (DW) Sam Gunning (SG) – Treasurer Naomi Tapper (NT) - Secretary Miranda Huxter (MH) Georgie Easton (GE) Beverley Coleberd (BC) Elys Burgess (EB) Chrissy Baldwin (CB) – On Teams
Apologies	Sarah and David Barnard, Gerry Montague, Rechenda Fleming,
Distribution	To all above + ALL PARENTS/CARERS/STAFF Nicola Chalkley (NC) – Office Manager and PA to the Headteacher Keith Hales (KH) – Headteacher David Withers (DW) – Deputy Headteacher Richard Barnes (RB) – Deputy Headteacher Kellie Poole (KP) – Finance & Business Manager

AGENDA ITEM	DISCUSSION	ACTION
1.0 Apologies	See above	
2.0 Senior Management Update	<p>- DW: School has just had its OFSTED visit; it was a very successful 2 days. The Children feel valued, safe and happy at school. The report will be published within 5 days. Discussions confirmed the community also seem to have a good opinion of the school.</p> <p>- DW: Mountjoy building is almost finished, and we are looking forward to the new 6th formers coming. The building will help the Mountjoy 6th formers learn about independent living and life skills.</p> <p>Currently no funding requests but DW has some coming through the pipelines for us.</p>	DW

	-DW: Change of location for BSPTA meeting moving forward will now be held in the 6 th form room as it's nicer for meetings. The room is independent from the main building and therefore more cost effective to heat if required and it means the rest of the school can be locked up earlier. DW had requested an earlier meeting time going forward to keep from the caretaker having to wait around too long. This is to be discussed within the BSPTA when RF is back.	
3.0 Treasurer's update	Bank Balance - £7,932.81 Cash in Tins - £655.72 Total Funds - £8588.53 <u>Liabilities</u> Owed to school - £819.98 <u>Commitments</u> Minibus - £1500.00 School Council - £300.00 Remaining Funds - £5968.55	
4.0 Spending requests	None yet, DW has some coming through the pipeline. Potential draft email to be drawn up, reminding teachers that there is some funding available and how to submit a request. Discussions followed - Potential contribution towards 1 school trip per year. Potential for a gift to year 11 leavers (contribute towards hoodie or end of year photo) will be discussed more in coming meetings.	DW NT/SG
5.0 Christmas events	- Christmas Raffle – Once the raffle tickets are here (awaiting update from RF) we can arrange envelope stuffing. - Academic Monitoring Day – Thursday 16 November 2023 NT will attend from 11-1, SG will come for an hour at lunchtime, BC can commit an hour early around 8.30, MH will also be around to help. NT to redo the forms for gathering parent info if interested and also easyfundraiser leaflet for parents. - Bake off competition – Thursday 23 November. SG will attend school to meet WI Judge on 23 rd . CB to confirm a time with WI. UPDATE FOLLOWING MEETING 1:45 - Bingo – Friday 24 November 2023 NT, BC, MH, GE, CB, EB all available to help set up from 5.30, SG to check if school can set tables up for us like they do for concert To buy: raffle books, felt tip pens, bar stock, Bake off prize. - Christmas Concert – 30/11/2023 Bar to be restocked after Bingo: alcohol and snacks only. Christmas raffle tickets to be sold SG, SB, DB, NT, MH, CB all available to help with this. - Friday 8 December – Raffle draw at school. SG/NT to contact winners.	ALL NT SG/CB ALL SG SG

6.0 Any other business	<p>EB mentioned that Yarn Barton would like us to collect the Cash4Coins that are still there, CB will collect.</p> <p>Prizes for BINGO will be made up on Wednesday 21st at 6.00pm at School in 6th former building. GE to bring baskets and cellophane.</p>	<p>CB</p> <p>GE</p>
7.0 Date of next meeting	TBC	
	The meeting ended at 7.50pm	