

BEAMINSTER SCHOOL

**BEAMINSTER
DORSET
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Ambition • Service • Kindness

**HEADTEACHER
MR K HALES NPQH**

**DEPUTY HEAD
MR R BARNES MEd**

**ASSISTANT HEAD
MR K QUIGLEY**

Website: www.beaminster.dorset.sch.uk

January 2026

Dear Parents and Carers

PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a Parent Governor or to nominate another parent to do so. In the case of the latter, you must obtain the candidate's agreement before submitting the nomination.

In our school we have provision for two Parent Governors and there are currently two vacancies. The term of office for a Parent Governor is four years.

Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos, and strategic direction
- Holding executive leaders to account for the educational performance of the organisation and its pupils
- Overseeing the financial performance of the organisation and making sure its money is well spent.

To volunteer to take on this vital role you need to be a parent or carer of (or someone who has parental responsibility for) a pupil at this school.

The information attached to the application form lists circumstances where someone may be disqualified from serving as a Governor. Please note that any parents/carers who have paid employment in the school for 500 or more hours per academic year, or who are elected members of the Local Authority are not eligible to stand in these elections.

You do not need any special qualifications but are required to have a keen interest in the school and be prepared to play an active part in the Governing Body's work. Training is available for all Governors and this Governing Body has an expectation that all new Governors attend induction training (most courses are now online).

To fulfil the Governor role, you will be asked to:

- attend regular meetings (approx. 10 each year)
- visit the school occasionally (once or twice a term)
- do some background reading
- take part in training and ongoing development as required (this will be provided for you).

If you would like to apply, please complete the nomination form and return it no later than:

Monday 2nd February 2026

You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent/carers, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot, and if that becomes necessary voting papers will be sent to all parents and carers together with further details after the closing date.

Please email your completed nomination form to tharley@beaminster.dorset.sch.uk or send a hard copy to the Office C/o Tanya Harley, Clerk to the Governors

Yours faithfully,

Tanya Harley
Returning Officer