

BEAMINSTER SCHOOL

BEAMINSTER
DORSET DT8 3EP

Tel: 01308 862633
Absence Line: 01308 861917



Ambition • Service • Kindness

HEADTEACHER
MR K HALES NPQH

DEPUTY HEADS
MR D WITHERS NPQH
MR R BARNES MEd

Email: office@beaminster.dorset.sch.uk

Website: www.beaminster.dorset.sch.uk

January 2024

Dear Year 8 Parents and Carers

Year 8 Online Parent Consultation Evening with Subject Staff

The Year 8 Parent Consultation Evening with **subject staff** will take place on **Wednesday 24th January 2024**. All appointments will be held **online only**.

No special equipment is required, there is nothing to download or install, you simply login to the system prior to the start of your first booked appointment using a smartphone or computer with microphone and speaker. It is recommended that any Apple devices are running the latest release.

The booking system will open from **7pm** on **Wednesday 17th January** up until **1pm** on **Wednesday 24th January**.

Appointments are available from **4.45-7.15pm** with a short break for all around 6pm.

Selecting the “Manual” booking option allows you to select only the staff you wish to see and at the times that are most convenient for you, please only make **1 appointment per subject.**

All appointments are 5 minutes long with a 1 minute gap. Appointments have fixed start and end times so cannot overrun and will cut off at the end of the appointment slot (a countdown timer will be displayed).

To book your appointments please go to: <https://beaminsterschool.parentseveningsystem.co.uk/>

and follow the simple online instructions to log in. You can also confirm if you will definitely not be participating.

Help and information, including some short videos about video call appointments, can be found on the link below:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please note that this evening is for **subject staff only**. You are most welcome to contact all your child's subject teachers if you wish, but **please remember to only make 1 appointment per subject**.

Online bookings can also be made with our **SENCo, Mrs Dinsmore**.

It is very helpful to leave a short note on the system when booking appointments if there is something specific you would like to discuss with staff so that meetings can be as focused and productive as possible.

Once booked, a list of your appointments is automatically emailed to you. You can log back in to the system again at any time prior to the closing date to make any changes to your appointments should you need to.

Do remember that should you be unable to speak to a particular member of staff, or wish to speak with anyone further, you can always arrange an appointment at another time, including with your child's **Tutor or Head of Year**.

As always, we are keen to hear your views so please do leave us some feedback about how you found this event.

Yours sincerely

Mr K Hales
Headteacher