

BEAMINSTER SCHOOL

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November 2022

Dear Year 9 Parents and Carers

Year 9 Parent Consultation Evening with Subject Staff via Video Call

The Year 9 Parent Consultation Evening with **subject staff** will take place on **Wednesday 30th November 2022**. All appointments will be held **online via video call only**.

No special equipment is required, there is nothing to download or install, you simply login to the system prior to the start of your first booked appointment using a smartphone or computer with microphone and speaker. It is recommended that any Apple devices are running the latest release.

The booking system will be open at **6pm** on **Wednesday 23rd November** up until **1pm on Wednesday 30th November**.

Appointments are available from **4.45-7.15pm** with a short break for all around 6pm.

All appointments are 5 minutes long with a 1 minute gap. Appointments have fixed start and end times so cannot overrun and will cut off at the end of the appointment slot (a countdown timer will be displayed).

To book your appointments please go to: <https://beaminsterschool.parentseveningsystem.co.uk/>

and follow the simple online instructions to log in. You can also confirm if you will definitely not be participating.

Help and information, including some short videos about video call appointments, can be found on the link below:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

You are most welcome to contact all your child's subject teachers if you wish, but **please only make 1 appointment per subject**.

Online bookings can also be made with our **SENCo, Mrs Dinsmore**

It is very helpful to leave a short note on the system when booking appointments if there is something specific you would like to discuss with staff so that meetings can be as focused and productive as possible.

Once booked, a list of your appointments is automatically emailed to you. You can log back in to the system again at any time prior to the closing date to make any changes to your appointments should you need to.

Please note that this evening is for **subject staff only**.

Should you be unable to speak to a particular member of staff, or wish to speak with anyone further, you can always arrange an appointment at another time, including your child's **Tutor or Head of Year**.

As always, we are keen to hear your views so please do leave us some feedback about how you found this event.

Yours Sincerely



Mr K Hales
Headteacher