

# BEAMINSTER SCHOOL

BEAMINSTER  
DORSET DT8 3EP

Tel: 01308 862633  
Fax: 01308 863909  
Absences: 01308 861917

Email: [office@beaminster.dorset.sch.uk](mailto:office@beaminster.dorset.sch.uk)



HEADTEACHER  
MR K HALES NPQH

DEPUTY HEADTEACHER  
MR D WITHERS NPQH

Website: [www.beaminster.dorset.sch.uk](http://www.beaminster.dorset.sch.uk)

September 2022

Dear Year 7 Parents and Carers

## **Year 7 Online Parent Contact Evening with Tutors, Head of Year and SENCo**

As part of our ongoing support, we have set aside time on **Wednesday 28th September** for parents and carers to have some early Year 7 contact with your child's Tutor, the Head of Year (Ms Smith) and/or our SENCo (Mrs Dinsmore), via our online video call system.

No special equipment is required, there is nothing to download or install, you simply login to the system prior to the start of your first booked appointment using a smartphone or computer with microphone and speaker. It is recommended that any Apple devices are running the latest release.

Appointments are available between 5-6pm, and are all online only.

All appointments are 9 minutes long and have fixed start and end times so cannot overrun; they will cut off at the end of the appointment slot (a countdown timer will be displayed).

The booking system will be open from 6pm on Friday 23<sup>rd</sup> September until 1pm on Wednesday 28<sup>th</sup> September.

To book your appointments simply go to: <https://beaminsterschool.parenteveningsystem.co.uk/>

and follow the simple online instructions to log in (the link is also on the **Useful Links** page of the school website). **Selecting the "Manual" booking option allows you to select only the staff you wish to see at the times that are most convenient for you.**

If there is something specific you would like to discuss you can leave a short note on the system when booking appointments so that these short meetings can be as focused and productive as possible.

Once booked, a copy of your appointment(s) is automatically emailed to you. You can log back in to the system at any time prior to the closing date to make any changes should you need to.

Help and information, including some short videos about video appointments, can be found on the link below:

<https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please note that this event is for Tutors, the Head of Year and SENCo only, no subject staff will be available.

Should you be unable to speak to a particular member of staff, or wish to speak with anyone further, you can always arrange an appointment at another time.

As always, we are keen to hear your views so please do leave us some feedback about how you found this event.

Yours sincerely



Mr K Hales  
Headteacher